

By Law Changes for website, to be voted on in Spring 2023

Article 4A: Qualifications For Membership

Student members shall be those students who are enrolled in an approved Radiation Therapist or Dosimetry training program. **Radiation Therapist training program will be limited to a program within the state of Wisconsin. Dosimetry program will not be limited to be within the state of Wisconsin.** Those members furthering education other than the initial radiation therapy or dosimetry degree will fall in to active member status. Eligibility for this category shall extend during the entire course of study, terminating upon the next scheduled membership renewal date following graduation. Student members shall receive all privileges of members with the exception of holding office other than Student Representative to the Board.

Article 5A: Elections

4. An area Representative for each of the four areas of Wisconsin (Northwest, Northeast, Southwest and Southeast according to the attached map). **All eligible voting members can vote on the area representative despite if living or working in the specific region up for membership.** ~~Members in their respective area of Wisconsin will elect the Area Representatives.~~

Article 6: Duties of Officers and Members of the Executive Board

I. Student Representative: (1-year term)

4. Shall consist of two students **from each radiation therapy program within in the state, one from the didactic class year and one from the clinical/internship class year,** ~~Shall consist of two students, the RT Club President from the class on campus at UW-La Crosse, and the outgoing RT Club President, representing the class at internship.~~

Policies and Procedures:

Section 1: Mission and Vision

- A: · Financial support for student achievement award **for radiation therapy programs located in Wisconsin.**
- Financial support for student/therapist paper essay competition **for radiation therapy programs located Wisconsin.**

Article 6, I. Student Representative: (1-year term)

1. Shall communicate with student members prior to and after meetings.
2. Shall promote membership among radiation therapy and dosimetry students.
3. Shall provide assistance with the newsletter.
4. Shall consist of two students **from each radiation therapy program within in the state, one from the didactic class year and one from the clinical/internship class year,** ~~of the RT Club President from the class on campus at UW-La Crosse, and the outgoing RT Club President, representing the class at internship.~~
5. Shall represent student members as a non-voting member at Executive Board meetings.

6. **Additional duties as needed will include helping to find volunteers to introduce speakers at meetings.**
7. **The clinical/internship representatives will work with the By-Law Administrator in bi-annual review of the by-laws and help with suggestions for changes.**

Section 6: Awards and Paper competitions

6a: Student Achievement Award

- ~~1. An annual student achievement award of \$200 will be given to one student at each of the internship sites of the Radiation Therapy program at University of Wisconsin La Crosse.~~
- ~~2. Criteria for this award are determined by the RTOW and are located on the website.~~
3. A set amount of monetary award money will be given to each program every year to be used towards awards and engraving fees and can be divided amongst graduating students as the program deems appropriate

- a. Award will be given based on ratio of students graduating in the given year.

Number of Students Graduating	Total Monetary Amount Awarded
1-10	\$200
11-19	\$350
≥ 20	\$500

- b.
- c. Program director(s) are to give the RTOW president the number of students enrolled to graduate by January 31 of the graduation year.
- d. Criteria for the award are determined by program and will be posted on the RTOW website.

6B: Student Paper Competition

1. An annual paper competition will be held for students ~~and for therapists~~. The award levels are \$150 for first place, \$100 for 2nd and \$50 for 3rd. Criteria for judging is included in appendix 2. Three judges are customary and their scores are added.

- a. **Rules and Regulations can be found on the RTOW webpage and as appendix 1**

1. Presentation of winning papers is required in some form, either at an RTOW **in-meeting or virtual meeting**, ~~mini-meeting, to fellow students or to clinical site staff.~~ **and will not be eligible for honorariums.**
2. Abstracts of the winning papers will be placed on the website; therapists may request a copy of the paper to read from the secretary.

6c: Therapist Paper Competition

2. An annual paper competition will be held therapist. The award levels are \$150 for first place, \$100 for 2nd and \$50 for 3rd. Criteria for judging is included in appendix 2. Three judges are customary, and their scores are added.

- a. **Rules and Regulations can be found on the RTOW webpage and as appendix 1**

3. Presentation of winning papers is required in some form, either at an RTOW **in-meeting or virtual meeting**, ~~mini-meeting, to fellow students or to clinical site staff.~~ **and will not be eligible for honorariums.**
4. Abstracts of the winning papers will be placed on the website; therapists may request a copy of the paper to read from the secretary.

6d: Professional Scholarship

1. A \$1000 scholarship will be available for a RTOW member who is pursuing an advanced or graduate degree. The criteria for each applicant are as follows: currently enrolled in courses at an accredited school with at least a 3.5 GPA (submit a notarized copy of school transcripts) and submits a 4 page essay ~~stating why and how the degree will enhance the advancement of the profession~~ to the current president of RTOW. **The essay will state stating why and how the degree will enhance the advancement of the profession.** The due date is January 31. The board will vote on a recipient at the Spring Board Meeting and announce the selected recipient at the Spring Business Meeting.
 - a. **Winner of scholarship will be asked to present at the spring meeting 1 year after receiving the scholarship**

6e: Any additional Awards

1. RTOW may provide recognition awards to members for service to the society and/or the profession.

Paper Criteria

Appendix 1:

RTOW

ESSAY COMPETITION RULES AND REGULATIONS

I. Awards

A. Therapist Category

First Place	\$150
Second Place	\$100
Third Place	\$50

B. Student Category

First Place	\$150
Second Place	\$100
Third Place	\$75

*** Presentation of winning papers is required in some form, either at an RTOW in-meeting or virtual meeting**

II. Eligibility

Therapists/students must be an active member of the RTOW. Students must be enrolled in an accredited Radiation Therapy School as of the date of submission.

(Elected officers of the RTOW are not eligible.)

III. Manuscripts

All manuscripts must be original and submitted by one author. Student manuscripts can be previously published or submitted in competition to an organization other than the RTOW.

The manuscript must have a clearly identifiable abstract, introduction, discussion, and conclusion.

ASRT professional paper submission guidelines are recommended.

A complete bibliography/reference list should be included that reflects current research and information.

Footnotes/endnotes must conform to an accepted style (See the professional journals for examples.)

Essays must be typewritten on 8 1/2 "by 11" paper, double-spaced with **1 inch margins**. Length should be appropriate to cover the chosen topic but should not exceed 15 pages. Student papers are required to be a minimum of 10 pages in length.

Any paper that can be identified as to author, school, or hospital will be rejected.